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WCUU  
Corres/  
Methodist Women's Foreign  
Missionary Society 1926-1939

July 6th, 1926.

Mrs. J. M. Avann,  
4949 Indiana Avenue,  
Chicago, Ill.

Dear Mrs. Avann:

Somebody in your society got the impression that I advised against your buying land at the University. If that question came up to me and I gave a negative answer, it must have been that I did not understand the question. My point is that I do not think the University proper ought to spend much more money for land and buildings for the present, but certainly your society should make a grant for purchase of land for your own use at the earliest possible moment.

You understand, of course, that in Shengtu, each mission has its own small plot of land in addition to the central plot in which all share. It is highly important that you have your own plot therefore on which to erect your buildings for women students. If anything I said caused confusion in this matter, I regret it very much.

With kindest regards,

Sincerely yours,

James M. Yard

JMY/RT

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# Northwestern Branch

CORRESPONDING SECRETARIES

MISS E. L. SINCLAIR  
328 SOUTH DOUGLAS AVENUE  
SPRINGFIELD, ILL., U. S. A.

MRS. J. M. AVANN  
4949 INDIANA AVENUE  
CHICAGO, ILL., U. S. A.



Bay View, Mich.  
July 22, 1926

My dear Dr. Yard:

I am sorry that your letter of July 6th has not had a reply before this. I am glad to have you raise this question about the purchase of land for the college in Chengtu. Miss Sinclair, our representative on the committee, did report you as being unfavorable to the purchase of land. I was rather surprised but did not discuss the matter with her, thinking that either your opinion differed from that of Dr. Beach or that conditions were so changed that you all thought it unwise to go forward with the purchase of any property.

When I was in Chengtu Dr. Beach took me out over the campus with the express purpose of showing me the land that he had in mind for the Woman's College. He had to point it out in a very cautious way-- a matter that you can well understand. I suppose you have written to Miss Sinclair and that she has come to understand what you had in mind when you spoke as you did.

I do not think that this impression, received by Miss Sinclair from what you said, really affected any action that we might have taken. In the past year we have done no building or purchasing of land, as you know, in China. At the May meeting we were strongly urged by the Bishops to go forward with a few projects and the ban on building was lifted to the extent of these few buildings-- nothing in West China, with the exception of a few day schools. I feel quite certain that there would have been strong opposition to going forward with any building or the purchase of land in West China at this time, irrespective of anything that you said that gave the impression that it was not wise for us to buy property for the College.

There is no project in China in which I am more interested than I am in the College in West China. In fact, West China in all its aspects, so far as our Christian work is concerned made such a deep impression upon me that I would almost put it as my first interest in China, although my larger official responsibility is in North China. I have never ceased to be thankful that I had the trip out there and because I had it, I have been able to help in accomplishing some things that might not have been accomplished without this visit of one of the secretaries.

I trust that your work as a representative of the University in America is bearing fruits.

With kindest personal regards, I am,

Dr. James M. Yard,  
150 Fifth Ave.,  
New York City.

Sincerely yours,

*Orpha C. Avann*

0003

*Woman's Foreign Missionary Society of  
M. E. Church*



August 7, 1931

Miss Emma L. Sinclair,  
32850 Douglass Ave.,  
Springfield, Ill.

TRANSFER

My dear Miss Sinclair:

I am uncertain as to whom I should address this letter, but since you furnished the material asked for for the year 1928, I am sending the letter to you, with the request that you supply the information or send it someone in your Society who can give all the data asked for. I have repeated, on a form enclosed, the information which you gave for the 1928 report. We are endeavoring to make a more complete report of the contributions of the several societies contributing to the upkeep of the University and to bring it up to and including the year 1930.

We have found it advisable to estimate an average yearly sum for furlough charges. This we have fixed for all societies at \$200 per year for each adult, and we have incorporated that item on the report.

All of the items that we have been able to secure either here in the office or from your 1928 report are incorporated on the enclosed sheet under the column marked "Tentative". If they are correct, please O.K. in the "Final" Column. If they are not correct, please indicate the changes or additions so that the "Final" column will be the correct column.

We are endeavoring to make as complete a report as possible to the Board of Governors' meeting in September, and we will deem it a favor if you will return this completed form to Mr. B.A. Garside as soon as possible. We are enclosing a blank which you may desire to fill in for your own files.

We are also returning to you the letter that was sent from your office, giving us the data for the 1928 report, as it may aid you in supplying material for the 1930 report. Please return the letter, and oblige.

Respectfully yours,

Joseph Beech, President.

JB.A  
Encs.

B.A. Garside, Asst. Treasurer

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MRS. FRANK E. BAKER,  
717 Emerson Street,  
EVANSTON, ILLINOIS, U. S. A.

For Mr. B. A. Garstide.  
150 Fifth Ave. New York City.

Received September 26, 1931

STATEMENT OF THE CAPITAL AND THE ANNUAL CURRENT CONTRIBUTIONS OF

(Miss. Board) Woman's Foreign Missionary Society of M. E. Church to

WEST CHINA UNION UNIVERSITY  
AND ITS MISSION COLLEGE FOR THE YEAR 1930



A. CAPITAL CONTRIBUTIONS

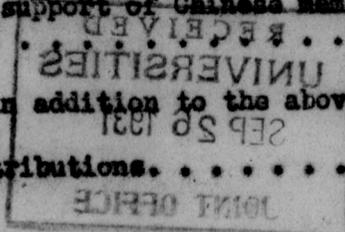
TRANSFER

Tentative Final

- 1. Land - (a) For Mission College. . . . .
- (b) For Board of Governors . . . . .
- 2. College Buildings - (a) For Mission College . . . . .
- (b) For Board of Governors. . . . .
- 3. Mission College Dormitories. . . . .
- 4. Residences - (a) For Mission College. . . . .
- (b) For Board of Governors . . . . .
- 5. All other capital contributions - (a) For Mission College. . . . .
- (b) For Bd. of Governors. . . . .
- Total Capital Contributions - (a) For Mission College. . . . .
- (b) For Bd. of Governors. . . . .

Total for land and buildings approximately  
during the last five years \$10,000.00. For the new dormitory  
B. CURRENT CONTRIBUTIONS probably \$15,000.00 Mex.

- 1. Appropriations to Board of Governors Budget. . . . . \$1,000. . . . .
- 2. Additional appropriations for Mission College -
  - (a) Upkeep of land and buildings. . . . .
  - (b) Other current maintenance. . . . .
- 3. Number of missionaries supported. . . . . *full time* - 1. . . . .
- 4. Total amount paid for salary and regular allowances for  
such missionaries. . . . . \$1200.00
- 5. Average of yearly expenditure for missionaries' travel  
and extra furlough charges. . . . . \$400.00 . . . . .
- 6. Annual appropriation for support of Chinese members on  
staff. . . . . \$400.00 . . . . .
- 7. Any other contributions in addition to the above. . . . . \$1,500.00 . . . . .
- Total Current Annual Contributions. . . . .





# Northwestern Branch

*G. H. Baker*  
*Herbert Wood*

CORRESPONDING SECRETARY  
MRS. FRANK E. BAKER  
719 EMERSON STREET  
EVANSTON, ILL., U. S. A.

ASSOCIATE CORRESPONDING SECRETARIES  
MRS. J. M. AVANN  
4949 INDIANA AVENUE  
CHICAGO, ILL., U. S. A.

MISS E. L. SINCLAIR  
328 SOUTH DOUGLAS AVENUE  
SPRINGFIELD, ILL., U. S. A.



Evanston, Ill.  
November 17, 1931.

Mr. B. A. Garside,  
150 Fifth Ave.  
New York, N. Y.

TRANSFER

My dear Mr. Garside:

Your letter has just been received and with it the tabulation prepared for the Board of Governors, and showing the contribution of the Mission Boards to the West China University.

I am certain that the contributions, as you have them recorded, of the Women's Foreign Missionary Society of the M. E. Church are not accurate but I am not any better able today to make corrections than I was in September. I have, however, been seeking information concerning it and hope in the near future to make a more correct statement.

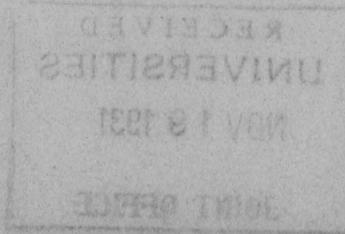
It seems to me that when we can get some information from the field concerning expenditures there, we will then be able to have an up-to-date record of both capital and current contributions. I shall make every effort to get accurate knowledge concerning this matter for as a new participant in this responsibility, I am eager to know the facts.

Very sincerely yours,

*Zena U. Baker*

Mrs. Frank E. Baker.

MRH/ZUB



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*Handwritten notes:*  
2/10/31  
11/17/31

Northwestern Branch



CORRESPONDING SECRETARY  
MRS. FRANK E. BAKER  
215 EMERSON STREET  
EVANSTON, ILL., U. S. A.  
ASSOCIATE CORRESPONDING SECRETARIES  
MRS. J. M. AVANN  
1842 W. WASHINGTON AVENUE  
CHICAGO, ILL., U. S. A.  
MISS E. L. SINCLAIR  
228 SOUTH DOUGLAS AVENUE  
SPRINGFIELD, ILL., U. S. A.

November 17, 1931  
Evanston, Ill.

Mr. A. A. Garbide,  
150 Fifth Ave.,  
New York, N. Y.

My dear Mr. Garbide:

Your letter has just been received and with it the tab-  
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contribution of the mission boards to the West China univer-  
sity.

I am certain that the contributions as you have them  
recorded of the Women's Foreign Missionary Society of the  
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today to make corrections than I was in September. I have,  
however, been seeking information concerning it and hope in  
the near future to make a more correct statement.

It seems to me that when we can get some information  
from the field concerning expenditures there, we will then  
be able to have an up-to-date record of both capital and  
current contributions. I shall make every effort to get  
accurate knowledge concerning this matter for as a new part-  
icipant in this responsibility, I am eager to know the facts.

Very sincerely yours,

*Handwritten signature:* Frank E. Baker

Mrs. Frank E. Baker

MBB/NUB

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INDEXED

West China Union University

January 11, 1932.

Miss Florence Hooper, Treasurer,  
Woman's Foreign Missionary Society,  
30 Maryland Life Building,  
Baltimore, Md.

TRANSFER

My dear Miss Hooper:

I should have brought officially to your attention before this time action No. G-978 (c) of the annual meeting of the West China Governors on September 29, 1931, which reads as follows:-

"Resolved, to credit toward the 1932 appropriations of the cooperating Mission Boards, pro rata to their contributions the amount of G \$4,000 from the surplus which has accrued on the field from gain on exchange."

Since the total of the contributions heretofore made by the cooperating Mission Boards, under mutual agreement is G \$25,000 this credit on \$4,000 amounts to 16% of the contribution of each Board.

Since the contribution of the Woman's Foreign Missionary Society has been G \$1,000 per year, the credit thus allowed you on the 1932 appropriation is G \$160, leaving G \$3840 as the amount necessary to maintain your contribution at the established level.

We trust that this arrangement will be satisfactory to your Society.

Very cordially yours,

**B A GARSIDE**

Assistant Treasurer.

BAG:PC

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WOMAN'S FOREIGN MISSIONARY SOCIETY  
OF THE METHODIST EPISCOPAL CHURCH

PRESIDENT, MRS. THOMAS NICHOLSON  
687 VIRGINIA PARK, DETROIT, MICH.

VICE-PRESIDENTS  
MRS. F. F. LINDSAY  
25 SEYMOUR AVENUE S. E., MINNEAPOLIS, MINN.  
MRS. FRANCIS J. MCCONNELL  
ROOM 710, 150 FIFTH AVENUE, NEW YORK CITY

VICE-PRESIDENTS AT LARGE  
MRS. DORR DIEFENDORF  
48 PROSPECT STREET, MADISON, N. J.  
MRS. CHARLES L. MEAD  
1839 YORK STREET, DENVER, COL.

RECORDING SECRETARY, MRS. H. E. WOOLEVER  
3511 RODMAN STREET N. W., WASHINGTON, D. C.  
TREASURER, MISS FLORENCE HOOPER  
30 MARYLAND LIFE BUILDING, BALTIMORE, MD.



GENERAL OFFICE SECRETARY  
MISS AMY G. LEWIS  
ROOM 710, 150 FIFTH AVENUE, NEW YORK CITY  
CABLE: "FORMIS, NEWYORK"

SECRETARY FOREIGN DEPARTMENT  
MRS. LEWIS L. TOWNLEY  
323 BEECH AVENUE, WYOMING, OHIO

SECRETARY HOME DEPARTMENT  
MRS. F. H. SHEETS  
1930 SHERIDAN ROAD, EVANSTON, ILL.

Jan. 12, 1932  
*ack. 1-22-32*

Mr. B. A. Garside,  
Asst. Treas. China Union Universities,  
150.Fifth Ave., New York City

My dear Mr. Garside:-

TRANSMIT

Your letter of Jan. 11, 1932, came like a refreshing breeze. The arrangement made on account of exchange gain to be paid for the year 1932, \$840 Gold instead of \$160 Gold for the West China Union University, is entirely satisfactory to us! Thank you very much for bringing the matter to our attention. I have paid already \$250 on this account and will, for the remaining quarters of the year, pay \$196.67. That will help a lot.

Cordially yours,

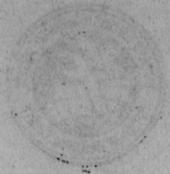
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Treasurer

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WOMAN'S FOREIGN MISSIONARY SOCIETY  
OF THE METHODIST EPISCOPAL CHURCH



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JAN 15 1932  
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West China Union University

January 22, 1932.

Miss Florence Hooper, Treasurer  
Woman's Foreign Missionary Society,  
30 Maryland Life Building,  
Baltimore, Md.

TRANSFER

My dear Miss Hooper:

Let me acknowledge receipt of your letter of January 12th in regard to the credit toward this year's appropriations of the cooperating Boards to West China Union University of a part of the gain on exchange which has accrued on the field.

You will be glad to know that at the meeting of the West China Executive Committee in Toronto this week it was decided that in view of the further growth of the economic problems of many of the cooperating Mission Boards a second credit from the accrued gain on exchange would be applied to this year's contributions of the cooperating Boards. I will send you a more formal statement concerning this latest action as soon as the Minutes of the meeting have been prepared.

Very cordially yours,

B A OARSIDE

BAG:PC

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W.F.M.S.

WEEK 1



INDEXED

West China Union University

March 4, 1932.

ack. 3-8-32

Mrs. Frank E. Baker,  
719 Emerson Street,  
Evanston, Ill.

TRANSFER

My dear Mrs. Baker:

I have recently received correspondence from Dr. Joseph Beech and Mr. Arnold Silcock in regard to architect fees due Mr. Silcock for services he has rendered in connection with buildings of the Woman's College at West China Union University.

In accordance with the suggestion of Dr. Beech I made inquiries at the W.F.M.S. headquarters here in New York, but they were not able to give me any information. They suggested that you might be able to help, either in giving information Mr. Silcock is seeking, or else suggesting the one to whom we should turn for assistance.

As I understand the matter, about two years ago Mr. Silcock was employed by the Woman's College of West China Union University to prepare architect drawings for some of your Woman's College buildings. He writes as follows:-

"Correspondence and drawings have been sent at intervals for more than two years, and, although after two or three requests, a first payment was promised early last summer. No check has come to hand nor have my subsequent letters of reminder been acknowledged. There is now a sum of over \$500.00 gold due in fees and out-of-pocket expenses, and I am extremely anxious to secure payment at once of at least half this amount. I do not want to charge interest on this particular long standing account, though I am having to do this in some cases now, as owing to the trade depression, an increasing number of my clients are delaying payment."

If I interpret Mr. Silcock's statements correctly, his statements on account and requests for payment have heretofore been addressed to Chengtu.

Dr. Beech has written to Mr. Silcock as follows:-

"Sorry about the Woman's College accounts. The worst of it is I do not know who handles their funds on the American Continent. They may utilize the W.F.M.S. treasurer in New York, 150 Fifth Avenue, but that would be a matter of accommodation and they would not pay without a field order. When I get to Shanghai I may be

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Mrs. Frank E. Baker

March 4, 1932.

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able to get Miss Therton by wire, suggesting that she make payment available through the Union Universities office, 150 Fifth Avenue, New York City."

Thus far our office has received no instructions from the field and no one here has any knowledge of Mr. Silcock's account, or from what sources it is to be paid.

Can you give us any information or suggestions?

Very cordially yours,

B A GARSIDE

BAG:PC

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# Northwestern Branch

CORRESPONDING SECRETARY

MRS. FRANK E. BAKER  
719 EMERSON STREET  
EVANSTON, ILL., U. S. A.

ASSOCIATE CORRESPONDING SECRETARIES

MRS. J. M. AVANN  
4949 INDIANA AVENUE  
CHICAGO, ILL., U. S. A.

MISS E. L. SINCLAIR  
328 SOUTH DOUGLAS AVENUE  
SPRINGFIELD, ILL., U. S. A.



Evanston, Ill.  
March 8, 1932.

*ack 3-10-32*

Mr. B. A. Garside,  
150 Fifth Ave.  
New York, N. Y.



TRANSFER

My dear Mr. Garside:

Your letter concerning the architect fees due Mr. Arthur Silcock, has been received. I fear I will not be able to give much added information. I cannot understand this seeming neglect and feel letters surely have been lost or miscarried.

The Treasurer of the Woman's Foreign Missionary Society of our denomination, Miss Florence Hooper, 30 Maryland Life Building, Baltimore, Md. might have some information. Miss Hooper, however, sends all funds from our Society for the college to our treasurer in Shanghai, Miss Bessie A. Hollows.

These contracts were of course made in or from Chengtu and no one here would pay the bills without instructions from Chengtu. It would seem to me your earliest results should come through Dr. Beech and his effort to get in touch with Miss Thexton, at Chengtu.

Miss Hooper might have some suggestion to give you even though she herself could give little other aid. Miss Pearl B. Fosnot, Chengtu, West China, who is a teacher in the Woman's College, and Secretary to the General Faculty of the University has always been very prompt in her attention to matters of importance.

Very sincerely yours,

*Jessie U. Baker*

Mrs. Frank E. Baker.

ZUB/MRH

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Northwestern University



UNIVERSITY OF CHINA  
100 MING WANG  
PEKING, CHINA



These documents were of course in the hands of the Chinese and we have made every effort to get them back to you. It is our hope that you will find them of interest. We are sorry that we cannot give you more information at this time. We will be glad to answer any questions you may have. We are sure that you will find the information of interest.

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**WOMAN'S FOREIGN MISSIONARY SOCIETY  
OF THE METHODIST EPISCOPAL CHURCH**

**PRESIDENT, MRS. THOMAS NICHOLSON**  
657 VIRGINIA PARK, DETROIT, MICH.

**VICE-PRESIDENTS**  
MRS. F. F. LINDSAY  
25 SEYMOUR AVENUE S. E., MINNEAPOLIS, MINN.  
MRS. FRANCIS J. MCCONNELL  
ROOM 710, 150 FIFTH AVENUE, NEW YORK CITY

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MRS. CHARLES L. MEAD  
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323 BEECH AVENUE, WYOMING, OHIO

**SECRETARY HOME DEPARTMENT**  
MRS. F. H. SHEETS  
1930 SHERIDAN ROAD, EVANSTON, ILL.

Sept. 28, 1932



Mr. C. A. Evans,  
Associate Secretary-Treasurer  
China Union Universities,  
150 Fifth Ave., New York City

TRANSFER

INDEXED

My dear Mr. Evans:-

Enclosed herewith you will find checks of the  
Woman's Foreign Missionary Society of the Methodist Episcopal Church  
to cover the following items:-

Fourth quarter's appropriation for the West China University \$196.67  
" " " " " " Yenching College - - - 500.00 ✓  
a/c salary of Mr. Small - - - - - 750.00

The last named item is sent in response to a resolution of the Sub-Committee  
in connection with the building at the Woman's College, West China Union  
University building, the resolution being that the builder, Mr. Small, be  
paid 6% of the value of the building, estimated at \$50,000 Mex. and that the  
amount be reckoned as \$750 gold.

Cordially yours,

*Florence Hooper*

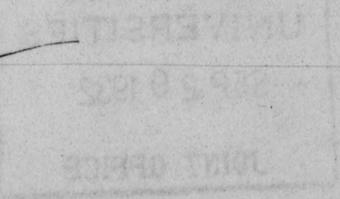
Treasurer

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3 checks incl.:

\$ 196.67 (West China)  
\$ 500.00 (Yenching College)  
\$ 750.00 (West China, Small's salary)

Dep 9/20/32



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WOMAN'S FOREIGN MISSIONARY SOCIETY  
OF THE METHODIST EPISCOPAL CHURCH

GENERAL CHURCH PROGRAM  
MISS A. J. L. L. L.  
WOMAN'S FOREIGN MISSIONARY SOCIETY  
OF THE METHODIST EPISCOPAL CHURCH  
1200 N. W. 15th St., Miami, Fla.



RECEIVED FROM THE WOMAN'S MISSIONARY SOCIETY  
OF THE METHODIST EPISCOPAL CHURCH  
1200 N. W. 15th St., Miami, Fla.  
SEP 29 1932



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INDEXED

West China Union University

November 10, 1952.

TRANSFER

Miss Florence Hooper,  
50 Maryland Life Building,  
Baltimore, Md.

My dear Miss Hooper:

You will be glad to learn that the West China Board of Governors at its annual meeting in Toronto on October 25th and 26th, voted to refund to the cooperating Mission Boards a total of G. \$4,000 to be taken from the surplus accruing in recent years from gain on exchange. This is in addition to another refund for a like amount voted by the West China Governors in September, 1951.

The anticipated contribution from the Methodist Woman's Board, as shown in our 1952 budget is G. \$1,000. Your pro rata share of the second refund is G. \$160 which, added to the earlier refund of \$160 makes your total refund \$320, and leaves \$680 as the net amount needed from your Board to complete its obligation to the 1952 budget.

According to our records, we have received from you to date in 1952 four quarterly remittances totalling \$840.01. This is \$160.01 more than the net amount requested from you for this year. We will credit this \$160.01 as an advance payment on your appropriation for the new fiscal year beginning January 1, 1953, unless you prefer that we use some other method of handling this over-payment.

At the meeting in Toronto, the West China Governors voted that in view of the continued financial difficulties confronting all our cooperating Mission Boards, a further refund be made on account of gain on exchange, for the calendar year 1953 on the basis of \$4,000. The pro rata share of your Board in this refund is G. \$160, leaving the net contribution requested from you for 1953 as G. \$840. We request that you bring this to the attention of the proper officers and committees of your Board, and that you urge that their appropriation for next year should not fall below this reduced figure.

Very sincerely yours,

B A GARSIDE  
Assistant Treasurer

BAG:PW

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WOMAN'S FOREIGN MISSIONARY SOCIETY  
OF THE METHODIST EPISCOPAL CHURCH

PRESIDENT, MRS. THOMAS NICHOLSON  
687 VIRGINIA PARK, DETROIT, MICH.

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SECRETARY FOREIGN DEPARTMENT  
MRS. LEWIS L. TOWNLEY  
323 BEECH AVENUE, WYOMING, OHIO

SECRETARY HOME DEPARTMENT  
MRS. F. H. SHEETS  
1930 SHERIDAN ROAD, EVANSTON, ILL.

Nov. 14, 1932

Mr. B. A. Garside,  
Sec'y Treas. China Union Universities,  
150 Fifth Ave., New York City

TRANSFER

My dear Mr. Garside:-

I have your letter of Nov. 10, 1932, in the matter of West China Union University.

I am happy to report to you that while it was necessary for our Board to make a cut in its appropriations to Union Colleges for the year 1933, the cut brings the figure to \$850, which is \$10 more than the gold appropriation of \$840 mentioned in the last paragraph of your letter.

I hear with much interest and appreciation the report of the refund from gain on exchange. Your figure \$840.01, as the amount paid by us for the year 1932, agrees with my record. Will you credit the \$160.01 excess as an advance payment on account of our appropriation for the fiscal year beginning Jan 1, 1933? On that basis, instead of one-fourth of \$840, I shall pay you \$210 less \$160.01, or \$49.99 on 1/33

This reduction is a very great help in times like these.

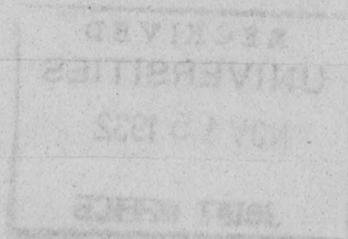
With sincere appreciation,

Cordially yours,

*Florence Hooper*

Treasurer

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WOMAN'S FOREIGN MISSIONARY SOCIETY  
OF THE METHODIST EPISCOPAL CHURCH

GENERAL OFFICE SECRETARY  
1125 KANSAS CITY  
ROOM 101 1125 KANSAS CITY  
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SECRETARY OF FOREIGN DEPARTMENT  
1125 KANSAS CITY  
ROOM 101 1125 KANSAS CITY  
KANSAS CITY, MISSOURI

SECRETARY OF HOME DEPARTMENT  
1125 KANSAS CITY  
ROOM 101 1125 KANSAS CITY  
KANSAS CITY, MISSOURI



RECEIVED THE WOMAN'S FOREIGN MISSIONARY SOCIETY  
1125 KANSAS CITY  
ROOM 101 1125 KANSAS CITY  
KANSAS CITY, MISSOURI

Nov. 10, 1932

Mr. E. A. ...  
Sec'y of ...  
180 ...  
New York City

I have your letter of Nov. 10, 1932, in  
the name of West China Union University.  
I am sorry to report to you that while  
it was necessary for our board to make a study of the  
... for the year 1932, the ...  
of 1932, which is ...  
of 1932 ... in the last part of your letter.

I trust with much interest and appreciation  
...  
... the amount paid by us for the year 1932, ...  
... you credit the \$180.00 ...  
... of our ...  
... of the ...  
... I will pay you \$210 less \$180.00, or \$30.00.

This reduction is a very great help to us.

RECEIVED  
UNIVERSITIES  
NOV 15 1932  
JOINT OFFICE

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**Woman's Foreign Missionary Society**  
METHODIST EPISCOPAL CHURCH

**Northwestern Branch**



HEADQUARTERS, 740 RUSH ST.  
CHICAGO, ILL.

OFFICE SECRETARY  
MISS MARIE WINTERTON

June 5, 1933. *ack 6/7*

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1100 S. SIXTH ST., SPRINGFIELD, ILL.  
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MRS. DANIEL G. DUBOIS  
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**STUDENT DEPARTMENT**  
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3300 OAK PARK AVE., BERWYN, ILL.

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**EXTENSION DEPARTMENT**  
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4075 COLUMBUS AVE., DETROIT, MICH.

**LEAGUE OF INTERCESSORS**  
MRS. H. B. WILLIAMS  
1940 SHERIDAN ROAD, EVANSTON, ILL.

Mr. B. A. Garside, Recording Secretary,  
Associated Boards for Christian Colleges in China,  
150 - 5th Avenue,  
New York City.

Dear Mr. Garside:-

**TRANSFER**

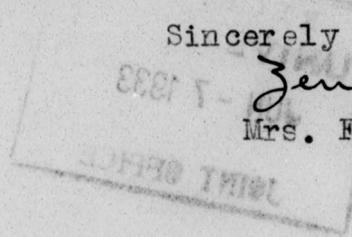
It is with a good deal of disappointment that I find myself located so far away from the place of the meetings connected with the Associated Boards of Christian Colleges in China. I am greatly interested in all that is done, and receive the records of actions taken with appreciation. Miss Frances K. Burr, who also represents West China Woman's College, is usually in New York, and I trust she is always notified of these meetings. It often happens that I am away from home when a notice comes to me, and there are times when it would be difficult for me to either make reply to your letter, or to report to Miss Burr my inability to be present.

I truly hope that the time is not far away when it will be financially possible for those of us, who live in the Middle West, to attend more often the many meetings held in the East, in which we are interested, and for which we have a responsibility.

I want to thank you for all your generous effort in sending me notifications and reports.

Sincerely yours,

*Zena U. Baker.*  
Mrs. Frank E. Baker.



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Woman's Foreign Missionary Society  
METHODIST EPISCOPAL CHURCH



Northwestern Branch

WEST  
CHINA

HEADQUARTERS, 340 RUSH ST.  
CHICAGO, ILL.

OFFICE SECRETARY  
MISS MAIR WILSON

June 5, 1933

Mr. A. A. Garbide, Recording Secretary,  
Associated Boards for Christian Colleges in China,  
100 - 8th Avenue,  
New York City.

Dear Mr. Garbide:

It is with a good deal of disappointment that I find myself located so far away from the place of the meetings connected with the Associated Boards of Christian Colleges in China. I am greatly interested in all that is done, and receive the reports of activities with appreciation. Miss Frances M. Burr, who also represents West China Women's College, is usually in New York, and I trust she is always notified of these meetings. It often happens that I am away from home when a notice comes to me, and there are times when it would be difficult for me to either make reply to your letter, or to report to you my inability to do so.

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I want to thank you for all your generous efforts in sending me the reports and reports.

W. R. Baker  
Miss R. Baker

RECEIVED  
UNIVERSITY  
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Mrs. H. E. DUTTWELL  
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Mrs. W. H. MATHEW  
1000 W. WASHINGTON AVE., CHICAGO, ILL.  
LITERARY AND LECTURE DEPARTMENT  
Mrs. R. J. MARRIS  
1000 W. WASHINGTON AVE., CHICAGO, ILL.  
EXERCISE DEPARTMENT  
Mrs. S. A. WATKINS  
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LITERARY DEPARTMENT  
Mrs. WILSON M. V. E.  
1000 W. WASHINGTON AVE., CHICAGO, ILL.  
LITERARY DEPARTMENT  
Mrs. H. B. WILSON  
1000 W. WASHINGTON AVE., CHICAGO, ILL.

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*Met. Bd*

WOMAN'S FOREIGN MISSIONARY SOCIETY  
OF THE METHODIST EPISCOPAL CHURCH

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3511 RODMAN STREET N. W., WASHINGTON, D. C.  
TREASURER, MISS FLORENCE HOOPER  
30 MARYLAND LIFE BUILDING, BALTIMORE, MD.



TRANSFER

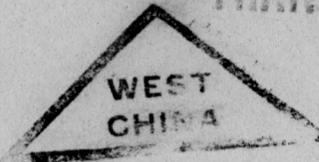
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MISS AMY G. LEWIS  
ROOM 710, 150 FIFTH AVENUE, NEW YORK CITY  
CABLE: "FORMIS. NEW YORK"

SECRETARY FOREIGN DEPARTMENT  
MRS. LEWIS L. TOWNLEY  
323 BEECH AVENUE, WYOMING, OHIO

SECRETARY HOME DEPARTMENT  
MRS. F. H. SHEETS  
1930 SHERIDAN ROAD, EVANSTON, ILL.

June 28, 1933

*ack - 6/30/33*



Mr. C. A. Evans,  
150 Fifth Ave.  
New York City

INDEXED

My dear Mr. Evans:-

Enclosed herewith you will find my check for \$210.00 to cover the third quarter's appropriation for West China Union University and \$350 for Yenching College, third quarter's appropriation.

It is with deep regret that we found it necessary to make an additional 15% reduction (making a 30% reduction altogether) on current work beginning July 1, 1933. This action was taken at the Mid-Year meeting in May, 1933.

With cordial greetings,

Sincerely yours,

*Florence Hooper*

Treasurer

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*check enclosed*

*\$350.00 - Dep. 7/3/33*

*210.00 - Dep. 7/3/33*

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WOMAN'S FOREIGN MISSIONARY SOCIETY  
OF THE METHODIST EPISCOPAL CHURCH

GENERAL OFFICE SECRETARY  
110 N. 4th St.  
New York City



MEMBER, THE YOUNG WOMEN'S SOCIETY  
110 N. 4th St.  
New York City

June 28, 1933

Mr. J. A. Evans  
110 N. 4th Ave.  
New York City

INDEXED

By Post Mr. Evans

Enclosed herewith you will find a check for \$10.00  
to cover the first quarter's subscription for the  
city and \$50 for Young College, first quarter's subscription.  
It is the pleasure of the Board that we should be  
to make an additional contribution (making a total contribution of \$60)  
on account with payment July 1, 1933. This action was taken at the  
six-year meeting, July, 1932.

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WOMAN'S FOREIGN MISSIONARY SOCIETY  
OF THE METHODIST EPISCOPAL CHURCH



November 10, 1933

Mr. B. A. Garside  
150 Fifth Avenue  
New York City

INDEXED

TRANSFER

My dear Mr. Garside:

At the annual meeting of the General Executive Committee of the Woman's Foreign Missionary Society, in October, Mrs. J. K. Cecil, 440 Melville Ave., Palo Alto, Calif., was elected to succeed herself as the representative of the Society on the Shantung Christian University Board of Governors. Am I correct in thinking these representatives serve four years and that Mrs. Cecil's term will expire in 1937?

At this same meeting, Mrs. Avann, Mrs. Cecil and Miss Jennie A. Gouldy were re-elected the Society representatives on the Yenching College Board, and Mrs. Frank E. Baker on that of the West China Union University.

I understand from our secretary, Mrs. Woolever, that the members to represent the Ginling College group of the Nanking Board of Founders are elected for three years and the terms of Mrs. F. J. McConnell and Miss Elizabeth R. Bender do not expire until 1935.

We shall appreciate information as to the terms of all these representatives on the Boards of the colleges in China so that we may list them with the time of expiration of terms in the Year Book, and not be re-electing them each year unnecessarily.

Sincerely yours,

(Signed) Susan M. Townley

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November 29, 1933

Mrs. Lewis L. Townley  
323 Beech Avenue  
Wyoming, Ohio

TRANSFER

My dear Mrs. Townley:

Let me acknowledge receipt of your letter of November 10th referring to the actions taken at the annual meeting of your General Executive Committee, re-electing representatives of the Woman's Foreign Missionary Society on our several China College Boards.

We note the re-election of Mrs. J. K. Cecil as one of your representatives on the Shantung Board of Governors. You are correct in your understanding that our Shantung Governors serve for four years and that Mrs. Cecil's term will expire in 1937.

Our office here at 150 Fifth Avenue, does not handle the secretarial work for the other three Boards and Committees you refer to, so I am transmitting the information you give to the Secretaries of these groups as follows.

Mrs. C. C. Parlin, 28 DePuyster Avenue, Tenafly, New Jersey, is the Secretary of the Yenching College Committee. I am notifying her of the re-election of Mrs. Avann, Mrs. Cecil and Miss Gouldy and I am asking her to correspond with you in regard to the expiration dates of their terms.

In our West China Board of Governors, our Secretary is Dr. Frank Anderson. He is in Italy just now and Dr. James Endicott of Canada is looking after the secretarial work temporarily. I believe that Mrs. James Hales of 165 Rose Park Drive, Toronto, Canada, is the Secretary of the West China Women's College Committee. I am writing both to Dr. Endicott and Mrs. Hales reporting the re-election of Mrs. Baker, and asking them to correspond with you as to the date her term expires.

Miss Florence G. Tyler, of 419 Fourth Avenue, New York City, is the Secretary of the Ginling College Committee. I am asking her to correspond with you in regard to the dates when the terms of Mrs. McConnell and Miss Bender will expire.

Very sincerely yours,

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West China Union University

February 8, 1934

Miss Frances K. Burr  
152 Madison Avenue  
New York City

My dear Miss Burr:

Your letter of February 6th, discussing West China's auditing problem has been received. While there is some justification for the position you have taken, at the present time there does not seem to be any way of setting aside the by-laws covering the auditing of the books. Article III, Section 2 states "that there shall be a Committee on Audit consisting of three members." Article III, Section 9 defines the duties of the Auditing Committee as follows:-

"The Committee on Audit shall consist of three members of the Board, not including the Treasurer and members of the Committee on Finance, Property & Investment, and shall arrange for and supervise the annual audit of the books and securities of the University by a firm of public accountants. A written report by said committee of its examination shall be made as soon thereafter as possible to the Board or the Executive Committee."

It is quite possible, of course, to have the by-laws modified, and place the auditing of the books under the supervision of the Finance Committee; and if there is any definite idea as to how this should be handled by your committee, I believe it should be brought up at the next meeting of the Board of Founders. I am, therefore, holding your letter to be presented at the next meeting of the Board or its Executive Committee. It is quite possible that at some time in the past the West China books might have been audited by cooperating Boards, but since my connection with the office in 1929, a certified public accountant has taken care of this work. Our Central Office accounts up to two years ago were audited in turn by various cooperating Mission Boards.

Possibly it is of interest to recite what other universities are doing with this same problem. They have all taken the stand that it is a separate duty from that of the financial officers, and that a group quite apart from those entrusted with the <sup>financial</sup> affairs of the University should have the responsibility for reviewing the auditor's report. This is not alone good business procedure, but serves as an example for the organizations on the field which are cooperating under the various Boards of Trustees. I have in mind three instances during my experience on the field where the Auditing Committee called attention to some practices of the Finance Committee which were not in accordance with the authorization of the by-laws.

Very cordially yours,

*C. A. Coans*

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WEST  
CHINA

February 21, 1934

ark - 3/1/34

Mrs. Frank E. Baker  
719 Emerson Street  
Evanston, Illinois

My dear Mrs. Baker:

We have just received a letter from Mr. H. T. Silcock in which he writes as follows:-

"I saw Sir Michael Sadler in Oxford a few days ago and discussed at length arrangements for the meetings at the end of June. I think all is well in hand but Sir Michael was anxious that we should obtain now without delay a full list of those who are likely to be present at the different meetings. Could you kindly send me such a list during the next month or so? It may have to be changed somewhat between now and June but our friends at Oxford feel that they now need as correct a list as can be drawn up at present."

Will you please send us within the next fortnight such information as is now available with reference to who from the Women's Foreign Missionary Society of the Methodist Episcopal Church may be able to attend the meetings in Oxford on June 25th and 26th. Please indicate as far as you can the degree of probability in each case. While modifications will undoubtedly be necessary a little later, we must send our British friends without delay all the information that is now available.

Very sincerely yours,

B A GARSIDE

BAG:MP

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Woman's Foreign Missionary Society  
METHODIST EPISCOPAL CHURCH

Northwestern Branch



HEADQUARTERS, 740 RUSH ST.  
CHICAGO, ILL.

OFFICE SECRETARY  
MISS MARIE WINTERTON

Mar. 10, 1934.

*noted*  
*MB*

- PRESIDENT**  
MRS. R. L. MARQUIS  
3900 OAK PARK AVE., BERWYN, ILL.
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941 SHERIDAN ROAD, WILMETTE, ILL.  
MRS. THOMAS J. DIXON  
620 LINDEN AVE., OAK PARK, ILL.  
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2616 PARK PLACE, EVANSTON, ILL.  
MISS ELDA L. SMITH  
1100 S. SIXTH ST., SPRINGFIELD, ILL.  
MRS. ANNA E. KRESGE  
70 W. BOSTON BLVD., DETROIT, MICH.  
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4839 N. HERMITAGE AVE., CHICAGO, ILL.
- CORRESPONDING SECRETARY**  
MRS. FRANK E. BAKER  
719 EMERSON ST., EVANSTON, ILL.
- ASSOCIATE SECRETARY**  
MRS. J. M. AVANN  
4949 INDIANA AVE., CHICAGO, ILL.
- SECRETARY OF HOME BASE**  
MRS. C. N. TIMMONS  
406 FOURTH AVE., STERLING, ILL.
- RECORDING SECRETARY**  
MRS. HARRIS DANTE  
178 E. 186TH T., HARVEY, ILL.
- TREASURER**  
MRS. EDWIN A. STARR  
R. R. 1, BOX 148, ROYAL OAK, MICH.
- AUDITOR**  
MR. E. D. SKINNER  
ROYAL OAK, MICH.
- SPECIAL SECRETARIES**  
YOUNG PEOPLE'S DEPARTMENT  
MRS. CLIFFORD H. NEWHAM  
106 S. MADISON AVE., LA GRANGE, ILL.  
JUNIOR DEPARTMENT  
MRS. DANIEL G. DUBOIS  
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STUDENT DEPARTMENT  
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131 PORTAGE AVE., THREE RIVERS, MICH.  
FIELD SUPPORT  
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14767 MADDELEIN AVE., DETROIT, MICH.  
INTERDENOMINATIONAL DEPARTMENT  
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LITERATURE AND EDITOR "THE QUILL"  
MRS. CHARLES BILLHEIMER  
820 S. GROVE AVE., OAK PARK, ILL.  
STEWARDSHIP  
MRS. S. A. WATERMAN  
7849 EGLESTON AVE., CHICAGO, ILL.  
EXTENSION DEPARTMENT  
MRS. WILBUR M. ALE  
4078 COLUMBUS AVE., DETROIT, MICH.  
LEAGUE OF INTERCESSORS  
MRS. H. B. WILLIAMS  
1940 SHERIDAN ROAD, EVANSTON, ILL.

Mr. B. A. Garside,  
150 - 5th Ave.,  
New York, N. Y.

Dear Mr. Garside:-

Since receiving your letter of Feb. 21st, I have made some inquiry in regard to who, if any, of the members of the Woman's Foreign Missionary Society of the Methodist Episcopal Church would be planning to attend the meetings in Oxford, England, on June 25th and 26th. Thus far the only possibility that I have heard of is Mrs. J. M. Avann. Mrs. Avann is not at all certain of being able to make this trip, but has it in her thinking, and is hoping to be able to plan for it.

If I hear of others, who could possibly be in attendance at such a meeting, I would be glad to let you know.

Very sincerely yours,  
*Zena U. Baker*  
Mrs. Frank E. Baker.

ZUB/T



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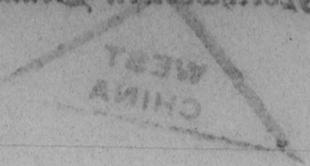
Woman's Foreign Missionary Society  
METHODIST EPISCOPAL CHURCH



Northwestern Branch

HEADQUARTERS, 740 RUSH ST.  
CHICAGO, ILL.

OFFICE SECRETARY  
MISS MARIE WINTERSON



Mar. 10, 1934

Mr. B. A. Garabed,  
150 - 8th Ave.,  
New York, N. Y.

Dear Mr. Garabed:

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Very sincerely yours,  
Mrs. Frank E. Baker

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UNIVERSITIES  
MAR 12 1934  
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800 Linden Ave., Oak Park, Ill.  
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Mrs. Edna L. Smith  
1100 S. Fifth St., Springfield, Ill.  
Mrs. Anna E. Knepp  
20 W. Boston Blvd., Detroit, Mich.  
Mrs. H. L. Hopkins  
2500 N. Hermitage Ave., Chicago, Ill.
- CORRESPONDING SECRETARY  
Mrs. Frank E. Baker  
715 Emerson St., Evanston, Ill.
- ASSOCIATE SECRETARY  
Mrs. J. M. Avann  
2545 Indiana Ave., Chicago, Ill.
- SECRETARY OF HOME BASE  
Mrs. C. N. Timmons  
108 Fourth Ave., Berlin, Ill.  
RECORDING SECRETARY  
Mrs. Harris Dantz  
178 E. 10th St., Harvey, Ill.
- TREASURER  
Mrs. Edwin A. Starr  
R. F. Box 128, Royal Oak, Mich.
- AUDITOR  
Mr. E. D. Skinner  
Royal Oak, Mich.
- SPECIAL SECRETARIES  
Young People's Department  
Mrs. Clifford H. Newham  
106 S. Madison Ave., La Grange, Ill.  
Lodge Department  
Mrs. Daniel G. Dubois  
140 E. Wells St., Paxton, Ill.  
Student Department  
Mrs. Arthur W. Sidmore  
121 Portage Ave., Three Rivers, Mich.  
Field Support  
Mrs. N. E. Duttweiler  
1207 Madison Ave., Detroit, Mich.  
International Department  
Mrs. W. H. Matheny  
1437 Ester Ave., Chicago, Ill.  
Literature and Editor "The Outlook"  
Mrs. Charles Billimer  
220 S. Grove Ave., Oak Park, Ill.  
Stewardship  
Mrs. S. A. Waterman  
1244 Solstice Ave., Chicago, Ill.  
Extension Department  
Mrs. Wilbur M. Aze  
4070 Columbus Ave., Detroit, Mich.  
League of Intercessors  
Mrs. H. B. Williams  
1910 Sheridan Road, Evanston, Ill.

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2300



April 6, 1934

Mrs. Frank E. Baker  
740 Rush Street  
Chicago, Illinois

My dear Mrs. Baker:

Dr. Frank Anderson has forwarded to me the letter you wrote him on February 19th. I believe that Dr. Anderson has already written to you direct from Rome where he has been spending the winter.

We will be glad to put the name of Miss Amy G. Lewis on our West China mailing list, and will see that she is supplied with all information going out from our office here at 150 Fifth Avenue. I believe that Dr. Anderson is doing the same for material going out from his office.

*Put on  
mailing  
list by  
Miss Ford*

Since you wrote on February 19th you have learned that the next meeting of the West China Executive Committee will be held in New York on April 24th and that the Annual Meeting of our West China Governors will be held in Oxford, England June 25th and 26th. We certainly wish that you could find it possible to take the trip to England, but at any event will hope to see you here in New York during the last week in April.

Very cordially yours,

B A GARSIDE

BAG:MP

Cc: to Dr. Anderson

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*Norm. M. B. Bd.*



INDEXED

May 17, 1934

Miss Amy Lewis  
Woman's Foreign Missionary Society  
of the Methodist Episcopal Church  
150 Fifth Avenue  
New York City

My dear Miss Lewis:

At the meeting of the Executive Committee of the West China Board of Governors on April 24th, I was requested "to ask each of the cooperating mission boards for information as to the personnel they are now supplying to the staff of West China Union University."

We would be very grateful if you would inform us as promptly as you can as to the names of the personnel you are supplying to the West China staff. The names of missionary wives should be included. We would be grateful also if you could conveniently supply the following additional information :- date appointees became attached to the University; number of children; salaries received.

If, however, the supplying of this additional information would involve substantial delay, we request that you send us at least the names of the missionary personnel at West China immediately, supplying the other facts whenever they can be secured. We are anxious to get this information together in time to arrange it for presentation to the Annual Meeting of the West China Governors in Oxford next month.

Very sincerely yours,

B A GARBIDE

BAG:MP

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WOMAN'S FOREIGN MISSIONARY SOCIETY  
OF THE  
METHODIST EPISCOPAL CHURCH  
ROOM 710, 150 FIFTH AVENUE, NEW YORK, N. Y.

PRESIDENT, MRS. THOMAS NICHOLSON  
812 SUMMIT AVENUE, MT. VERNON, IOWA

VICE-PRESIDENTS  
MRS. F. F. LINDSAY  
28 SEYMOUR AVENUE, S. E., MINNEAPOLIS, MINN.  
MRS. DORR DIEFENDORF  
45 PROSPECT STREET, MADISON, N. J.

VICE-PRESIDENTS AT LARGE  
MRS. FRANCIS J. MCCONNELL  
ROOM 710, 150 FIFTH AVENUE, NEW YORK, N. Y.  
MRS. CHARLES L. MEAD  
3939 WARWICK BOULEVARD, KANSAS CITY, MO.

RECORDING SECRETARY, MRS. H. E. WOOLEVER  
3511 RODMAN STREET, N. W., WASHINGTON, D. C.

TREASURER, MISS FLORENCE HOOPER  
30 MARYLAND LIFE BUILDING, BALTIMORE, MD.



SECRETARY, GENERAL OFFICE  
MISS AMY G. LEWIS  
ROOM 710, 150 FIFTH AVENUE, NEW YORK, N. Y.  
CABLE ADDRESS, FORMIS, NEW YORK  
TELEPHONE WATKINS 9-7090

SECRETARY, FOREIGN DEPARTMENT  
MRS. LEWIS L. TOWNLEY  
323 BEECH AVENUE, WYOMING, OHIO

SECRETARY, HOME DEPARTMENT  
MRS. F. H. SHEETS  
1930 SHERIDAN ROAD, EVANSTON, ILL.

May 18, 1934

INDEXED

Mr. B. A. Garside  
150 Fifth Avenue  
New York, N. Y.

My dear Mr. Garside:

I have your inquiry of May 17th. According to the West China Union University Catalogue Miss Pearl B. Fosnot and Dr. Marian E. Manly of our society are among the instructors. These young women are still in China and I believe on the faculty in the University. Miss Fosnot will be returning to this country soon and I believe Miss Ovidia Hansing is preparing to take her place. Miss Hansing is studying at Northwestern University in Evanston at present.

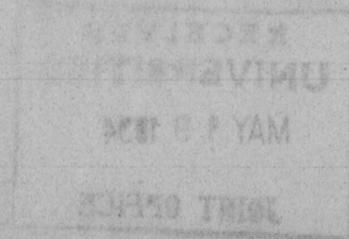
I am forwarding this letter to the official correspondent, Mrs. Frank E. Baker - 719 Emerson Street, Evanston, Illinois, who may be able to give you additional information.

Very sincerely yours,

*Amy G. Lewis*

Amy G. Lewis

agl feb



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WOMAN'S FOREIGN MISSIONARY SOCIETY  
 OF THE  
 METHODIST EPISCOPAL CHURCH  
 ROOM 210, 120 FIFTH AVENUE, NEW YORK N. Y.



WEST  
 CHINA

May 18, 1934

RECEIVED

Mr. E. A. Garside  
 130 Fifth Avenue  
 New York, N. Y.

My dear Mr. Garside:

I have your inquiry of May 17th. According to the West China Union University Catalogue Miss Pearl De Forest and Dr. Marjorie H. Henry of the Society are among the instructors. These young women are still in China and I believe on the faculty in the University. Miss Forest will be returning to this country soon and I believe Miss Ovidia Hanning is preparing to take her place. Miss Hanning is studying at Northwestern University in Evanston at present.

I am forwarding this letter to the official correspondent, Mrs. Frank E. Baker - 713 Harrison Street, Evanston, Illinois, who may be able to give you additional information.

Very sincerely yours,

*Amy G. Lewis*  
 Amy G. Lewis

RECEIVED  
 UNIVERSITIES  
 MAY 19 1934  
 JOINT OFFICE

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PRESIDENTS  
BISHOP FRANCIS J. MCCONNELL  
BISHOP ERNEST G. RICHARDSON

CORRESPONDING  
SECRETARIES

JOHN R. EDWARDS  
RALPH E. DIFFENDORFER  
EDWARD D. KOHLSTEDT

JOINT REPRESENTATIVE

FRANK E. BAKER  
719 EMERSON STREET  
PHONE, GREENLEAF 0975  
EVANSTON, ILL.

Board of Foreign Missions  
(150 FIFTH AVENUE, NEW YORK)

Board of Home Missions and Church Extension  
(1701 ARCH STREET, PHILADELPHIA)

Methodist Episcopal Church

TREASURERS  
MORRIS W. EHRES  
150 FIFTH AVENUE  
NEW YORK, N. Y.

WILLIAM J. ELLIOTT  
1701 ARCH STREET  
PHILADELPHIA, PA.



August 31, 1934.

ac 9/8/34

Associated Boards for  
Christian Colleges in China,  
150 Fifth Avenue,  
New York City.

Gentlemen:

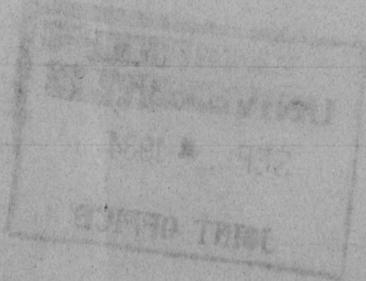
Referring to the attached letter to Mrs. Frank E. Baker and to the resolution which you wish her to sign, I would advise that she is now on the Pacific en route to the Philippines, having sailed on the President Coolidge August 10.

I note that it is necessary that you have the consent of the entire board to this resolution. I recall that Mrs. Baker mentioned this matter to me and I think she was in favor of it, but I ~~would~~ not charge my mind with it and I am not entirely sure. If either you or Dr. John R. Edwards talked with her about it and if you know her mind, I will be glad to sign this for her, providing that will be satisfactory. If that is not satisfactory, I suggest that you determine the arriving date of the President Coolidge at Manila and she could be reached there by cable, care of Mary Johnson Hospital. These suggestions may be helpful providing the case is extremely urgent.

Sincerely yours,

FRANK E. BAKER.

FEB/VW  
2 encls.



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THEODORE  
WILLIAM J. ELLIOTT  
PHILADELPHIA, PA.

Methodist Episcopal Church  
Board of Home Missions and Church Extension  
Board of Foreign Missions

SECRETARIES  
JOHN H. BOWARD  
EDWARD G. KOWALEWICZ

WEST  
CHINA  
August 31, 1934

Associated Boards for  
Christian Colleges in China  
150 Fifth Avenue  
New York City

Gentlemen:

Referring to the attached letter to me, Frank S. Baker, and to the resolution which you wish me to sign, I would advise that as is now on the Pacific route to the Philippines, having asked on the President Coolidge August 10. I note that it is necessary that you have the consent of the entire Board to this resolution. I recall that Mrs. Baker mentioned this matter to me and I was in favor of it, but I did not change my mind until I was I am not entirely sure. If either you or Mr. John H. Boward talked with her about it and if you know her mind, I will be glad to sign this for her, providing that will be satisfactory. If that is not satisfactory, I suggest that you determine the existing case of the President Coolidge at Manila and the care of Wally Johnson Hospital. These suggestions may be helpful providing the case is extremely urgent.

Sincerely yours,

*Frank S. Baker*  
FRANK S. BAKER

FRB/VW  
2 encls.

RECEIVED  
UNIVERSITIES  
SEP 4 1934  
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West China

September 8, 1934

Dr. Frank E. Baker  
719 Emerson Street  
Evanston, Illinois

Dear Dr. Baker:

Let me acknowledge receipt of your letter of August 31st, which arrived just before I returned from a short vacation.

We are grateful for the information you give as to Mrs. Baker's itinerary, and for your willingness to sign the West China resolution for her if we can assure you that it meets with her approval.

Our application to the Regents of the University of the State of New York for an absolute charter is a matter that has been under consideration for almost two years. There has been unanimous agreement among our Board of Governors that such a move was both necessary and desirable, subject only to our receiving evidence from the field that the University authorities and the Board of Directors in China earnestly desired that such a step be taken. These assurances have been sent by the field, both in the form of actions by the Board of Directors and communications from the University authorities.

The Regents require the approval of every member of the Board of Governors before they will proceed to the consideration of our petition. All those present at the Annual Meeting in Oxford voted in favor of the application, and I have now received favorable replies from all those who were absent from the Oxford meeting except Mrs. Baker.

While I cannot find that Mrs. Baker was present at any of the meetings where this matter was discussed, and so cannot state positively that she has expressed herself in favor of it, I am quite sure that the proposal is entirely agreeable to her. As a matter of fact we must either secure our absolute charter from the Regents or be faced with the risk of losing the incorporation we now have, since our provisional charter has already been in effect longer than the period which the Regents usually permit provisional charters to run.

We would therefore be very grateful indeed if you can see your way clear to sign the consent for Mrs. Baker. I am afraid that a cabled approval from her would not be of much value, since it could not be in the form required by the Regents, and for us to hold the entire matter up until we could get a reply from her by mail would be disastrous since

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Dr. Baker

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the officers of the Board of Regents are anxious to deal with the matter wither this month or at latest in October.

BAGeF

Very sincerely yours,

B A GARSIDE

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Woman's Foreign Missionary Society  
Northwestern Branch

CORRESPONDING SECRETARY  
MRS. FRANK E. BAKER  
719 EMERSON STREET  
EVANSTON, ILL., U. S. A.



Evanston, Illinois,  
August 30, 1938.

Dr. Frank Anderson,  
199 Regent St.,  
London, Ontario.

Dear Dr. Anderson:

Your letter of August 4th was duly received and contents noted, but not until this time have I been able to search my records to make sure of my ground before replying to this letter.

In my own thinking there has been quite a little confusion in regard to the maintenance of the Union Theological College on the West China Union University campus. There has been confusion because the first payment was made on the field by the representatives of our Society there, they joining with the Board of Foreign Missions of our church in meeting this need. It has seemed to me that there has been considerable irregularity in the amount asked for at different times. The Minutes of the Board of Governors' meeting held in New York in July have brought me considerable light on the subject but I want to get further information in regard to this matter which I think you can supply.

As I now understand it, the asking of the Board of Management of the Union Theological College has not been the same amount each year. The amount they ask for is stated in local currency, not in gold. Does this mean that each year each unit will need take action on a specified amount according to rate of exchange? Our Society makes all of its transactions in gold.

Then, to whom is this maintenance paid? Does the treasurer of our Society send the stated amount asked for each year, direct to the field to the Associated Mission Treasurers in Shanghai, or does she pay it to the West China University Treasurers in New York?

I am assuming that if each unit is this year being asked for \$1,000 local currency that means that the three Womans' Boards interested in the Womans College are considered as one unit and each one of the three will give one-third of that amount, which would be around \$80 in gold, according to the rate of exchange at this time.

Another question in my mind is when does the year begin and what period does this payment cover? I would appreciate very much if you would clear some of these matters for me.

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Dr. Frank Anderson

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August 30. 1938.

I am very happy to tell you that at our meeting last Fall action was taken to provide maintenance for this Union Theological College and a sufficient amount in gold was granted to cover any asking thus far but if the amount is to increase year by year I think there is a question as to whether we would be able to meet it. A payment of \$50 gold was asked of us by Mr. Garside in the Spring and I feel confident that this amount was paid, making the second payment which our Society has made towards this school.

I was very sorry to miss the splendid meeting of the Board of Governors in New York City and regretted very much that I could not be present. I always feel that much is lost in inability to attend.

Very truly yours,

*Zena U. Baker*

MRS. FRANK E. BAKER

ZUB-BKL

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INDEXED

December 12, 1939

Mrs. J. W. Masland  
6701 North Broad Street  
Philadelphia, Pa.

Dear Mrs. Masland:

We rejoice with you and the West China group at Chengtu over the gift for \$30,000.00 for the Women's College. Apparently the heavens opened in answer to prayer and the effort of you good women.

Two letters have been received from China charged with enthusiasm and appreciation for this gift. Inquiries have also been raised as to the source of the gift and its disposition. Likewise there is a meeting of the Executive Board of West China Union University only a few weeks off in Toronto, and it would have a stimulating effect to make a report on this splendid gift.

With the Season's Greetings, I remain

Most sincerely yours,

C. A. EVANS

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WOMAN'S FOREIGN MISSIONARY SOCIETY  
OF THE METHODIST EPISCOPAL CHURCH

PRESIDENT, MRS. THOMAS NICHOLSON  
812 SUMMIT AVENUE, MT. VERNON, IOWA

VICE-PRESIDENTS  
MRS. DORR DIEFENDORF  
45 PROSPECT STREET, MADISON, N. J.  
MRS. CHARLES L. MEAD  
3939 WARWICK BOULEVARD, KANSAS CITY, MO.

VICE-PRESIDENTS AT LARGE  
MRS. FRANKLIN REED  
619 CARLTON ROAD, WESTFIELD, N. J.  
MRS. WILLIAM C. HANSON  
6029 WALNUT STREET, KANSAS CITY, MO.

RECORDING SECRETARY, MRS. H. E. WOOLEVER  
MANSFIELD, PA.

TREASURER, MRS. J. WESLEY MASLAND  
6701 NORTH BROAD STREET, PHILADELPHIA, PA.

ASSISTANT TREASURER, MISS JEAN BOTHWELL



SECRETARY, GENERAL OFFICE  
MISS FAYE ROBINSON  
ROOM 710, 150 FIFTH AVENUE, NEW YORK, N. Y.  
CABLE ADDRESS, FORMIS, NEW YORK  
TELEPHONE, WATKINS 9-7090

SECRETARY, FOREIGN DEPARTMENT  
MRS. CHARLES H. HARDIE  
883 EAST 19TH STREET, BROOKLYN, N. Y.

SECRETARY, HOME DEPARTMENT  
MRS. F. H. SHEETS  
1930 EHERIDAN ROAD, EVANSTON, ILL.



Dec. 13, 1939

*ack 12/14/39*

Mr. C.A. Evans,  
150 Fifth Ave.  
New York City

My dear Mr. Evans:-

In reply to your letter of Dec. 12, I am very happy indeed to tell you of the source of the \$30,000 from the Woman's Foreign Missionary Society for the Woman's College at Chengtu.

A number of years ago a bequest was given to the Philadelphia Branch of the Woman's Foreign Missionary Society, undesignated. Portions of this fine gift have been used for the work of the Society, which is administered by the Philadelphia Branch. Recently, the widow of the donor consulted with officers of the Branch, requesting that final distribution of her husband's bequest should now be used on the field. Consultation has been conducted with her and the officers of the Branch, from time to time. It is a custom of our Society, since we cannot meet all the needs or the requests that come to us for participation in special projects, to have a list of urgent needs to present before interested inquirers.

Mrs. Conroy of Pittsburgh, the wife of the donor, looking over the list, decided the \$30,000 should be used for the Woman's College of W. China which was one of the items on our list.

If you wish further information please communicate with Miss Elizabeth Lee, 400 Shady Ave., Pittsburgh, Pa.

Yours truly,

*Elizabeth Masland*

Mrs. J. W. Masland,  
Treasurer

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WOMAN'S FOREIGN MISSIONARY SOCIETY  
OF THE METHODIST EPISCOPAL CHURCH

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UNIVERSITIES  
DEC 14 1939  
JOINT OFFICE

RECEIVED  
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DEC 15 1939  
JOINT OFFICE

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Dec. 13, 1939- letter from Mrs. Masland, referred to

INDEXED

December 14, 1939

ACK  
12/21/39

Miss Elizabeth Lee  
400 Shady Avenue  
Pittsburgh, Pa.

Dear Miss Lee:

Mrs. Masland, Treasurer of the Woman's Foreign Missionary Society, has written us a letter covering the gift of \$50,000 for the Woman's College at Chengtu, Szechwan, China.

This splendid gift coming at a time when the women's work at West China is in dire need of assistance is all the more appreciated.

We are planning to report this at the meeting of the Executive Committee of West China Union University to be held in January, and I am sure the question will be asked as to whether the funds are immediately available, or if they have been sent to the field, or the manner in which they will be forwarded. If you do not have this information available, will you not kindly let me know and I will talk to Mrs. Masland when she is in New York on the 21st.

With the Season's Greetings, I remain

Very truly yours,

C. A. EVANS

CAE/S  
ENC. (return envelope)

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Philadelphia Branch  
Woman's Foreign Missionary Society

Methodist Episcopal Church



The Master's Service First

December 21, 1939

MRS. EDWARD A. BLECKWELL *President*  
214 E. Sedgwick Street, Mt. Airy, Philadelphia  
MISS ELIZABETH M. LEE *Corresponding Secretary*  
400 Shady Avenue, Pittsburgh, Pa.  
MISS JULIET H. KNOX *Associate Corresponding Secretary*  
7320 Brighton Road, Ben Avon, Pittsburgh, Pa.  
MRS. WM. H. DIEVLER *Secretary of the Home Base*  
7730 Union Avenue, Elkins Park, Philadelphia  
MRS. WILLIAM HENRY WELSH *Recording Secretary*  
6344 Ross Street, Germantown, Philadelphia  
MRS. CURTIS SOOY *Treasurer*  
Willow Grove P. O., Pa.  
MISS MARY A. JOHNSON *Supt. of Young People's Work*  
Room 304, 1701 Arch Street, Philadelphia  
MISS IRMA F. ZEEB, *Associate Supt. Young People's Work*  
5426 North Mascher Street, Philadelphia

MRS. S. V. HOLMES *Supt. of Junior Work*  
201 Eleventh Street, Franklin, Pa.  
MRS. G. L. R. THOMPSON *Secretary of Literature*  
2308 Madison Street, Wilmington, Del.  
MRS. HOMER C. RENTON *Student Secretary*  
135 S. Beeson Avenue, Uniontown, Pa.  
MRS. D. R. GRAHAM *Sec'y of Christian Stewardship*  
101 Thompson Drive, Bellevue, Pa.  
MRS. PRESTON B. WHITE *Secretary of Membership*  
235 E. Queen Street, Chambersburg, Pa.  
MRS. ROBERT P. GOLDEY, *Sec'y of Interdenominational Work*  
919 Bancroft Parkway, Wilmington, Del.  
MISS LAURA G. THOMPSON *Secretary of Publicity*  
914 Susquehanna Avenue, West Pittston, Pa.  
MRS. R. E. SPRINGER *Secretary of Field Support*  
132 St. Paul's Road, Ardmore, Pa.  
MRS. INA W. CAMPBELL *Editor of "The Message"*  
1701 Arch Street, Philadelphia

Mr. C. A. Evans  
150 Fifth Avenue  
New York City

Dear Mr. Evans:

In reply to your letter of December 14, I am glad to tell you that the money recently assigned by the Philadelphia Branch of the Woman's Foreign Missionary Society of the Methodist Church to the Woman's College at Chengtu, S-zechwan, China, is immediately available.

Upon the advice of Mrs. Frank F. Baker, our Official Correspondent for West China, who has been in correspondence with the Field Committee, one third of this gift, or \$10,000.00, will be sent within a few days so that it may be available for the purchase of building materials for the dormitory and for the laying of foundations. This draft will be sent in the usual way to our General Treasurer for China, Miss Bessie Hollows in Shanghai.

With best wishes and assuring you of our satisfaction in being able to make this contribution to the Woman's College, I am

Very truly yours,

*Elizabeth M. Lee*

Miss Elizabeth M. Lee

*ack 12/20/39*

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Methodical Branch

Woman's Foreign Missionary Society

Methodical Branch

RECEIVED  
UNIVERSITY  
DEC 23 1939  
JOINT OFFICE

Mr. C. J. Evans  
101 First Avenue  
New York City

Dear Mr. Evans:

In reply to your letter of December 14, 1939, I am glad to hear that you are interested in the PHM Branch of the Woman's Foreign Missionary Society. The PHM Branch is a part of the Woman's Foreign Missionary Society, and is a part of the Methodist Church in America. It is a part of the Methodist Church in America, and is a part of the Methodist Church in America.

Official correspondence for your Office, and also in connection with the PHM Branch, will be sent within a few days to that office. It is a part of the Methodist Church in America, and is a part of the Methodist Church in America. It is a part of the Methodist Church in America, and is a part of the Methodist Church in America.

With best wishes and hoping for a successful year in your office, I am, Sir, very truly,  
to the Woman's Society, I am

Elizabeth W. Lee  
Miss Elizabeth W. Lee

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INDEXED

December 26, 1939

Miss Elizabeth N. Lee  
400 Shady Avenue  
Pittsburgh, Pa.

Dear Miss Lee:

I greatly appreciate your letter of December 21st which came to hand this morning. This informs us that the \$30,000.00 for the Woman's College at West China Union University is immediately available and \$10,000.00 will be sent within a few days, and that the draft will be sent in the usual way through the general treasurer in China.

With assurances of appreciation for giving us information, and with added thanks for your cooperation, I remain

Very truly yours,

C. A. EVANS

CAE/B

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MEMORANDUM

December 29, 1939

TO: Mr. Garside

FROM: Mr. Evans

Dr. Anderson requests that you report to the Executive Committee meeting on the gift of \$30,000.00 received for the women's work through the W. F. M. S.

On December 13th, Mrs. Masland wrote giving us the following information as to the source of the \$30,000.00:

"A number of years ago a bequest was given to the Philadelphia Branch of the Woman's Foreign Missionary Society, undesignated. Portions of this fine gift have been used for the work of the Society, which is administered by the Philadelphia Branch. Recently, the widow of the donor consulted with officers of the Branch, requesting that final distribution of her husband's bequest should now be used on the field. Consultation has been conducted with her and the officers of the Branch, from time to time. It is a custom of our Society, since we cannot meet all the needs or the requests that come to us for participation in special projects, to have a list of urgent needs to present before interested inquirers.

Mrs. Conroy of Pittsburgh, the wife of the donor, looking over the list, decided the \$30,000.00 should be used for the Woman's College of West China which was one of the items on our list."

As to the availability of the fund, Mrs. Masland suggested that we write to Miss Elizabeth Lee, 400 Shady Ave., Pittsburgh, Pa., which was done. A reply from Miss Lee contains the following paragraph:

"Upon the advice of Mrs. Frank E. Baker, our Official Correspondent for West China, who has been in correspondence with the Field Committee, one third of this gift, or \$10,000.00, will be sent within a few days so that it may be available for the purchase of building materials for the dormitory and for the laying of foundations. This draft will be sent in the usual way to our General Treasurer for China, Miss Bessie Hollows in Shanghai."

C. A. Evans

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